

# MD ROWMEDIN

## MANAGING DIRECTOR

### PROFILE

An ambitious and hard-working professional with a proven ability to lead teams through strong collaboration across diverse groups. Driven by a “one group, one purpose” approach that delivers positive and measurable results. Brings a strong background in engineering and manufacturing operations, combined with leadership experience in the study abroad and international education sectors. Highly skilled in process optimization, operational execution, and team leadership, applying Lean Manufacturing and Six Sigma principles. Experienced in managing end-to-end study abroad operations, including student advising, university selection, admissions, and visa processing. Highly organized, punctual, adaptable, and committed to continuous improvement and organizational growth. Able to learn and willing to take on new challenges necessary to improve performance.

### CONTACT

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**ADDRESS: Present:** Flat F-9, House Ka-228, Lake City Concord, Khilkhet, Dhaka-1219, Bangladesh.

**Permanent:** Garadaha-6770, Shahjadpur, Sirajganj, Bangladesh

### SOFTWARE SKILLS

- SKD: MTMS, MES, VIVO Tools
- PMC: ERP
- Office: Microsoft Office, WPS Office
- IDE: Arduino, Code Blocks.
- Simulation: Microwind, Proteus, PSpice, PSIM, MATLAB.
- PCB designing: Eagle CAD, Proteus, Altium
- Designing: AutoCAD 2007, Canva
- Programming language: C, C++
- Media: Adobe Photoshop, Adobe Premiere Pro
- Machine language: PLC

### WORK EXPERIENCE

**PULZE EDU, DHAKA**  
**MANAGING DIRECTOR**  
**OCT 2025-ONGOING**

- Directed end-to-end study abroad operations, overseeing student counseling, university selection, admissions, and visa processing.
- Advised students on course, country, and university selection aligned with academic background, career goals, and financial capacity.
- Supervised international university applications, ensuring accuracy of SOPs, LORs, academic documents, and timely submissions.
- Led student visa application and interview preparation, ensuring compliance with immigration and embassy requirements.
- Directed visa processes and interview preparation, improving approval success rates
- Managed relationships with international universities and institutional partners to facilitate offers, scholarships, and enrollments.
- Built and led counseling and visa teams, implementing SOPs to improve efficiency, compliance, and student success rates.

## TECHNICAL SKILLS

- ❖ Extensive Experience in SKD & CKD Production about Assembly, Testing, Packing (Mobile Phone)
- ❖ Various Experience about Achieving New Product Climbing wise Target as well as Ensure Regular Efficiency
- ❖ Very familiar to using Oscilloscope, Multi meter, LCR Meter, Clamp-on meter, Signal generator
- ❖ Familiar with the process of design and PCB fabrication.
- ❖ Numerous experiences working with development boards like Arduino, Raspberry Pi plus microcontroller ICs such as AT mega and PIC.
- ❖ Analytical and demonstrable knowledge on management and communication
- ❖ Able to work under pressure as a part of team and build cordial relationship with other employees
- ❖ Quick learner, time bound, self-motivated, hardworking & Capable of working with attention to detail

## EDUCATION

### **BACHELOR OF SCIENCE (BSC)**

AMERICAN INTERNATIONAL UNIVERSITY-BANGLADESH;  
ENGINEERING DEPARTMENT (EEE);  
CGPA 3.55 OUT OF 4.00;  
MAY 2016 - SEP 2019 YEAR.

### **HIGHER SECONDARY CERTIFICATE (HSC)**

GOVT. SCIENCE COLLEGE, DHAKA;  
SCIENCE DEPARTMENT;  
GPA 5.00 OUT OF 5.00;  
JUN 2013 - AUG 2015 YEAR.

### **SECONDARY SCHOOL CERTIFICATE (SSC)**

MOMENA ALI BIGGAN SCHOOL,  
SIRAJGANJ, RAJSHAHI;  
SCIENCE DEPARTMENT;  
GPA 5.00 OUT OF 5.00;  
JAN 2011 - MAY 2013 YEAR.

## **MZB GROUP, DHAKA**

### **PROJECT COORDINATOR**

*JAN 2024-SEP 2025*

- Assist in developing project plans and schedules & monitor project progress
- Maintain project documents, including contracts, permits, and change orders.
- Coordinate meetings, conference calls, and Serve as a point of contact between project teams, subcontractors, suppliers, and clients.
- Assisting in procurement of materials, equipment and services for projects.
- Assist in preparing project budgets and forecasts also monitor project costs and track costs against budget allocations.

## **(OSCL) OVERSEAS STUDY COUNSELING LTD., DHAKA**

### **DOCUMENTATION OFFICER**

*SEP 2023-DEC 2023*

- Stay updated on the visa policies and regulations of the various countries where students plan to study.
- Thoroughly review and verify all documents submitted by students to ensure they meet the University's admission and visa requirements.
- Provide instructions for filling visa application form accurately & truthfully.
- Coordinate with other departments within the counseling firm, such as admissions, finance and student services, to streamline the overall application process.

### **BUSINESS DEV. EXECUTIVE**

*FEB 2023-SEP 2023*

- Identify and target potential clients, markets, and industries aligned with company services.
- Monitor industry trends, market conditions, and competitors to inform business strategy.
- Build and maintain long-term client relationships to ensure satisfaction and address needs.

## REFERENCES

**NAME:** Mr. Shohel Rana

**DESIGNATION:** Manufacturing Operation  
Manager

**INSTITUTION:** Samsung Electronics, Dhaka

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**EMAIL:** [shohelrana01726@gmail.com](mailto:shohelrana01726@gmail.com)

**NAME:** Nurshad Shaharin Ali

**DESIGNATION:** Business Development  
Manager

**INSTITUTION:** OSCL, Dhaka

**PHONE:** +880 1309-735150

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## **(VIVO) BEST TYCOON BD ENTERPRISE LTD., DHAKA**

**ENGINEER (PRODUCTION)**

**JAN 2022-JAN 2023**

- Foster a culture of continuous improvement that encourages communication, shared learning, intelligent risk taking, imaginative problem solving, general accountability.
- Develop maintenance standards and schedules programs, flexible integrated manufacturing system procedures
- Monitor and control departmental costs performance within targets and regularly reports about performance
- Supervise technicians, production & administrative staff and asst. engineers

## **ASST. ENGINEER (PRODUCTION)**

**AUG 2020-DEC 2021**

- Responsible for SKD & CKD Production on Assembly, Testing, Packing Manufacturing lines
- Responsible for New Products Development (NPD) to achieve Climbing wise Target
- Supervise production lines to ensure quality and quantity to meet production capacity
- Ensure production working Process as well as Quality of SKD & CKD products & make sure Materials status as per BOM to avoid wrong Materials
- Responsible to find out the Root causes of Man-made defect and share the cause analysis