



Muhammad Muntasirul Meher

☎ 01841224221 (Skype), 01632082982 (What's App)

✉ muntasirulmeher@gmail.com

📍 699/A, Rabeya Rahman Lane, Nur Ahmed Road, Chittagong 🌐 <https://bit.ly/2AYGaBo>

Career Objective

To leverage 9+ years of multifaceted project management expertise in national and international contexts, leading transformative initiatives, fostering cross-functional collaboration, and driving innovative strategies for sustained organizational growth and excellence, while actively seeking a permanent stable position over contractual roles.

Professional Experience

April 2024 - Present

Community Partner's International (CPI) | WASH & Clean Energy Program Manager | Cox's Bazar

My Involvements

- Blazing trails in WASH & Clean Energy realms, I spearheaded projects from inception to fruition, infusing each step with strategic brilliance and managerial finesse.
- Crafting blueprints for organizational growth, I provided insightful guidance, reshaping operational landscapes and elevating program quality to new heights.
- Weaving a tapestry of partnerships, I orchestrated symphonies of cooperation, ensuring seamless project execution and capacity building at both local and national levels.
- Infusing WASH endeavors with a spark of creativity, I championed a culture of innovation, nurturing team's talents and fostering a collaborative environment where ideas flourish and accountability reigns supreme.

June 2022 - March 2024

Caritas Bangladesh | Project Coordinator | Cox's Bazar

My Involvements

- Orchestrated seamless **project coordination, project management, budgeting, planning, implementation, and supervision** of diverse projects, **fostering innovation, technical report writing, proposal writing** and achieving remarkable results.
- **Empowered and mentored** project teams, nurturing their growth through capacity building training, while consistently driving exceptional performance.
- **Facilitating collaborative meetings** with key stakeholders, government representatives, and both national and international organizations to synchronize efforts.
- Expertly represented the organization in key meetings, **establishing meaningful connections** and promoting a shared vision among partners and donors.
- Conducted insightful analyses and risk factors, informing **strategic decisions** and crafting tailored interventions that leave a lasting positive impact.

July 2020 - June 2022

Village Education Resource Center (VERC) | Camp Coordinator | Cox's Bazar

My Involvements

- Expertly **coordinated project activities, fostering seamless coordination** between teams and partner organizations while upholding high standards.
- Skillfully managed **project budgets, business scope analysis, and technical reports**, aligning them flawlessly with donor expectations.
- Diligently **oversaw the operation and needs** of the project activities, acting as the go-to person for any concerns of the project.
- **Articulating project initiatives** to government officials and ensuring effective communication through concise and **timely meeting minutes** distributed among stakeholders..

Oct 2018 - Feb 2020

NGO Forum For Public Health | Camp Focal Officer | Cox's Bazar

My Involvements

- Choreograph WASH coordination with finesse, bridging the gap between stakeholders and keeping the camp harmonized during emergencies.
- Supported management in **budgeting, ERP, and reporting, ensuring compliance with donor requirements**. Coordinated delivery and monitoring of project activities, maintaining sphere standards, and **liaising with partner organizations**.
- Served as the nexus of WASH sector engagement, **seamlessly connecting with other sectors** and offering expert guidance on camp-wide issues.
- Wove magic through **meticulous project management, monitoring, captivating technical reports**, and astute support, ensuring the WASH sector's success while assisting in procurement and logistics ventures.

Expertise

- Project Management (Preparing for PMP)
- Product Management (Ongoing course at bohubrihi)
- Liaison, Coordination & Communication
- Project Development
- Budgeting
- Planning & Implementation
- Finance, Logistics & Procurement
- Reporting & Documentation
- Data Analysis
- Staff Recruitment
- Training and Presentation

Skills

Microsoft Excel	<div><div></div></div>
Microsoft Word	<div><div></div></div>
Microsoft Powerpoint	<div><div></div></div>
AutoCAD	<div><div></div></div>
Kobo Tools	<div><div></div></div>
Data Analysis	<div><div></div></div>
Javascript	<div><div></div></div>
Web Development	<div><div></div></div>
Python	<div><div></div></div>
Team Management	<div><div></div></div>
Video Editing	<div><div></div></div>
Graphics Design	<div><div></div></div>
HTML	<div><div></div></div>
CSS	<div><div></div></div>

Language

- IELTS: 7.0 (Academic)
- English : Fluent
- Chittagonian Local Language (Rohingya Language): Fluent
- Bengali : Fluent, Native.
- Arabic : Working Proficiency

Achievements

- Exemplary leadership across diverse projects, empowering teams, ensuring compliance in CPI, Caritas Bangladesh, VERC, NGO Forum, ICRC, and self-initiated ventures.
- Notable contributions through philanthropy, sports achievements, and volunteering, leaving a positive impact on communities.

Training

- UNHCR WASH Manual | UNHCR
- Sphere Standard | UNICEF
- Project Management | PMI
- WASH Tweaks Workshop | OXFAM
- Effective Report Writing' Training | CRS
- Hygiene Promotion Approach | UNICEF
- Community Engagement and Perception Tracker | OXFAM
- Camp Coordination and Camp Management Training | DRC
- HEAL in WASH | AUW
- Industrial Training on Transformer | General Electric Manufacturing Co.

Education

2025-2026

Master's in Disaster Engineering & Management

Chittagong University of Engineering & Technology (CUET)

2024

Project Management in Global Health

University of WASHINGTON

2012-2015

B.Sc. in EEE, CGPA: 3.52/4.00
American International University
Bangladesh (AIUB)

2011

H.S.C. Major: Science, GPA: 5.00/5.00
Chittagong Cantonment Public College

2009

S.S.C. Major: Science, GPA: 5.00/5.00
Radiant School and College

Publication

'M. S. Alam, M. M. Muntasirul and M. S. S. Mohammad, "Implantable LC passive resonance based therapeutic device for the treatment of neural disorder of renal (urinary bladder) system failure," 2017 4th International Conference on Advances in Electrical Engineering (ICAEE), Dhaka, Bangladesh, 2017, pp. 128-131, doi: 10.1109/ICAEE.2017.8255340.

Reference

Md. Riazul Islam
WASH Officer, UNICEF
Phone: +8801727211289
Email : mrdislam@unicef.org

Pius Nanuar
Manager-WASH, Caritas Bangladesh
Phone: +8801722524747
Email : piusnanuar@gmail.com

Jan 2018 - June 2018

International Committee of the Red Cross(ICRC) | Economic Security Generalist-2 (EcoSec Field Officer) | Cox's Bazar

My Involvements

- Embarked on a mission to empower communities through Micro Economic Initiatives (MEI), **utilizing innovative approaches** to support local entrepreneurs and uplift their economic status, while ensuring sustainable livelihoods.
- Championed the art of data collection by utilizing cutting-edge tools to monitor and track activities, **doing business scope analysis, transforming raw information into valuable insights** that shaped decision-making processes.
- Led the charge as the **captain of the ERP, developing and implementing meticulous procedures** for emergency food assistance, ensuring swift and effective aid reaches those in dire need during critical times.
- Nurtured a culture of growth and learning by imparting valuable knowledge and training to volunteers and partner staff, **equipping them with the latest monitoring and evaluation techniques**, and **strengthening** the overall capacity of the team to deliver exceptional results.

Aug 2017- Dec 2017

Self-Initiated Project | Monitoring & Documentation Officer | Chittagong

My Involvements

- Doing **business scope analysis**, Skillfully **negotiated** with BGB and triumphantly unlocked access to the untouched No Man's Land in weaving a path for impactful work.
- Orchestrated a symphony of compassion, **leading a harmonious ensemble** of 50 volunteers to deliver a feast of hope—providing not just food and shelter but also constructing 12 homes in Ashartoli, Naikhangchchori, Bandarban.
- **Embarked on a heartfelt journey**, conducting a profound needs assessment in Jamtoli Camp. The findings paved the way for tailored support, crafting a sanctuary of 30 toilets, 12 serene bathing spaces, a life-giving tubewell, and two vibrant mosques/madrasas for over 200 eager minds

Feb 2017- Dec 2017

Western Marine Shipyard Ltd | Assistant Engineer | Chittagong

My Involvements

- Proficiently created **Electrical Equipment interface drawings** using **AutoCAD**, ensuring accurate and efficient design representation.
- Skillfully supervised and controlled manpower, resolving on-site issues, monitoring work progress to **ensure smooth operations adhering to project timelines** and available resources.
- Thoroughly **tested and commissioned** various electrical equipment, including LV Switchgear, Generators, and Navigational Systems, ensuring optimal functionality and safety compliance.

Nov 2015- May 2016

Hifs Agro Food Industries (HAFI) | Engineer | Chittagong

My Involvements

- As the **maintenance maven**, I kept the industry well-oiled and running smoothly.
- With my knack for **problem-solving**, I **prevented any snags** in production and kept things flowing seamlessly.

Extra Curricular Activities

Feb 2014- Present

Sadaqa | Executive Member | Chittagong

- Organized 7 events within 4 years (2014-2017) to help people in need mainly via crowd-funding
- Managed 30+ volunteers and sent Aid (Dry food and Clothes) to flood affected Mohipur Village, Rangpur District, North of Bangladesh (2017)
- Fundraised 600,000 BDT during winter and supported 333+ poor families by donating 1000+ Blankets in 3 villages: Podua, Anowara and Shatkania in Chittagong (2014)

May 2015

JAAGO Foundation | Volunteer | Chittagong

- Providing underprivileged children with food, playing with them, gifting them new clothes, organizing art competition for them etc.

2014

Bangladesh Red-Crescent Society (BDRCS) | Volunteer | Chittagong

- Donated blood in Blood Donation Campaign and still now donate blood in needs

Sports Activities

2012-2015

Cricketer of AIUB University Cricket Team | Dhaka

- 2015- Cricket Team Captain
- 2013 Inter University Cricket Tournament EEE Champion
- Participated every year in Inter University Cricket Tournament

2012: Cricketer of Chittagong 1st Division Cricket team for Abedin Club | Chittagong

2010: Captain of Under 18 Cricket, Chittagong District Team | Bandarban

2008: Crickter of Under 16 Dhaka 2nd Division Cricket Team | Dhaka

2006: Captain of Under 14 Chittagong Ispahani Cricket Team | Chittagong