

Curriculum Vitae Of
SHUVA RONJON DAS

House No: 12/W, Road – 15,Block-G,Bashundhara, Dhaka – 1229

Cell No: 01611-123121, E-mail: shuvadas762@gmail.com

CAREER OBJECTIVE

Would like to be associated with a well- structured organization that provides scope and opportunities in terms of learn, growth and proper utilization to achieve a challenging and responsible position through the best of my efforts for the development of the organization as well as myself.

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

- **Result** : CGPA 2.91 out of 4.00
- **Passing Year** : 2014 - 2018
- **Major Subject** : Accounting & Finance
- **Institution** : American International University – Bangladesh

Higher Secondary School Certificate (HSC)

- **Result** : GPA 4.50 out of 5.00
- **Year of Passing** : 2013
- **Group** : Business Studies
- **Board** : Cumilla
- **Institution** : Cumilla Victoria govt. college,comilla

Secondary School Certificate (SSC)

- **Result** : GPA 4.88 out of 5.00
- **Year of passing** : 2011
- **Group** : Business Studies
- **Board** : Cumilla
- **Institution** : Cumilla Modern High School, Comilla

COMMUNICATION SKILLS

- Proficient in Bangla and English
- Skills in all source of business correspondence
- Capable of writing and editing professional reports.

COMPUTER SKILLS

- Experienced in Ms-Word, Ms-Accel, Ms-PowerPoint, Browsing and basic computer operation.
- Excellent in typing skill on Computer Keyboard.
- Better Knowledge in Internet and E-Mail.

INTEREST AND ACTIVITIES

- Traveling and Photography
- Reading Books and Journals
- Net browsing
- Listening music

PROJECT WORKS

- Completed a project on “Financial and Social Significance of Festivals and Cultural Events:A Study on Financial Institution of Bangladesh” Summer 2016 .
- Completed a Project on “Low quality of asset is not anymore a straightforward problem for banks instead it’s an enormous problem for the banks” Fall 2016
- Completed a term paper titled “Financial Statement Analysis of “COCA-COLA” for the Year 2014-2015” Spring 2015.

WORK EXPERIENCE

REPWOOP

JUNE 2017 — PRESENT

Brand Coordinator

Responsibilities:

- Respect the each other.
- Participate in every event of the IT Farm.
- Participate in the REPWOOP’s challenges, campaign and activities.
- Contribute regularly in REPWOOP’s Missions.
- Educate others about REPWOOP’s mission.

- Promote the brand and work for various marketing activities of the Brand.

ACHIEVEMENT

- Certificate of SEO Advanced from REPWOOP
- Certificate of Digital Marketing from REPWOOP

PERSONAL PROFILE

Father's name : Pijush Kanti Das
Mother's name : Gouri Rani Das
Permanent Address : Nimsar,Cumilla
Present Address :House No: 12/W, Road – 15,Block-G,Bashundhara, Dhaka
Date of birth : 8 september,1996
Mobile Number : 01611123121
E-mail : shuvadas762@gmail.com
Gender : Male
Nationality : Bangladeshi
Marital Status : Unmarried
Religion : Hindu

SPECIAL QUALIFICATION

- Well Organized.
- Ability to work individually as well as a team member.
- Self motivated and responsible.
- Warm, Friendly and have the ability to easily interact.

REFERENCE

Niaz Mohammad

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Department of Accounting
American International University- Bangladesh
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Md. Joynal Abedin

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Department of Finance
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